

Assignment:-4 Subject: English Class:-IV Teacher:-Mrs. Neetu Garg

Name:-_____ Class & Sec.:-_____ Roll No.:-_____ Date:-

Applications

Write An Application To Your Principal Requesting Him To Issue A Character Certificate.

To

The Principal

G.T.B. 3rd Centenary Public School

New Delhi

Dated: 11 October 2021

Madam

I beg to state that I have been asked to enclose a certificate of good conduct with the admission form to seek admission in class V in Delhi Public School. I have passed class IV from your school last year. I shall be grateful, if you kindly issue me a Character Certificate.

Yours obediently

Roshni

Roll No. 13